

DISINTERESTED THIRD PARTY CONTINUING EDUCATION AFFIDAVIT

A disinterested third party means a person not related to the examinee, an immediate supervisor or employee of the examinee, and not concerned, with respect to possible gain or loss, in the result of a pending course final examination. Independent study programs qualify for continuing education only when there is a proctored examination administered by a disinterested third party, such as a testing center, public library, public school, independent insurance school, college or university and graded by the course provider/vendor. No examination administered or graded by any insurance company personnel for its own employees will be considered to be administered by a disinterested third party unless that individual is not a work supervisor or immediate employer nor interested, in any way, in the result of a pending course final examination. Examples may include Regional Trainer or Home Office Representative.

NAME OF DISINTERESTED THIRD PARTY: _____

DAYTIME ADDRESS OF DISINTERESTED THIRD PARTY:

DAYTIME TELEPHONE NUMBER OF DISINTERESTED THIRD PARTY:

COURSE TITLE: _____

COURSE PUBLISHER: _____

DESCRIPTION OF LOCATION WHERE FINAL EXAMINATION(S) IS ADMINISTERED:

TIME FINAL EXAMINATION(S) BEGAN: _____ A.M. / P.M.

TIME FINAL EXAMINATION(S) ENDED: _____ A.M. / P.M.

As the disinterested third party, I certify that I have administered the course examination(s) for (enter examinee's name)

The examinee completed the examination(s) independently and without the assistance of any study materials or advance review of the examination(s). No copy of the examination(s) was made. I, as the disinterested third party, did this day return the examination(s) test results to the course vendor for credit issuing.

DATE

SIGNATURE OF DISINTERESTED THIRD PARTY

I certify that I took the examination(s) independently and without the assistance of any study material or advance review of the examination(s). I did immediately, upon completion of the examination(s), return the examination(s) test results to (enter the name of disinterested third party here) _____ for mailing to the publisher's credit issuer.

DATE

EXAMINEE PRINT & SIGN NAME

EXAMINEE STUDENT ID NUMBER _____

EXAMINEE LICENSE NUMBER _____
(IF APPLICABLE)

NOTE: All affidavits must be faxed to The American College CE Department (fax: 610-526-1402) no later than the day following the exam. State insurance continuing education will not be granted if your monitor/proctor affidavit is not received in a timely manner. Students who fail to return the appropriate affidavit will have to take the exam again if CE is desired.