

\_\_\_\_\_ HS 325

\_\_\_\_\_ HS 326

\_\_\_\_\_ HS 328

**TRANSFER OF CREDIT APPLICATION  
FOR STUDENTS HOLDING CEBS DESIGNATION**

The American College has a transfer of credit policy under which students who have been awarded the CEBS designation may receive credit for one or more of the following courses:

- HS 325 Group Benefits
- HS 326 Planning for retirement Needs
- HS 328 Investments

You must be an approved matriculated student with The American College before applying for a transfer of credit.

If you are eligible and wish to apply for transfer of credit, please do the following:

- Complete the application below.
- Provide the Registrar of The American college with a transcript showing the date of your CEBS designation and the date on which each course was passed. This may be obtained by writing to: International Foundation of Employee Benefit Plans, 18700 W. Bluemound Road, P.O. Box 868, Brookfield, WI 53008-0868.
- The transfer of credit fee is \$60.00 per course. Mail your check in the amount required to cover the transfer of credit application fee to the Office of the Registrar, The American College, P.O. Box 1513, Bryn Mawr, PA 19010-2196. The transfer of credit fee(s) are not refundable and may not be credited to another student. If you wish to pay using your credit card please complete the following information.

Charge: ( ) VISA      ( ) MASTERCARD      ( ) AMERICAN EXPRESS      ( ) DISCOVER

Card # \_\_\_\_\_ Expires \_\_\_\_\_ Total Amount \_\_\_\_\_

Name \_\_\_\_\_ Social Security No. \_\_\_\_\_

Company \_\_\_\_\_ Current Position \_\_\_\_\_

Address \_\_\_\_\_ Duties \_\_\_\_\_

\_\_\_\_\_

Date of this Application \_\_\_\_\_

Telephone Number (\_\_\_\_) \_\_\_\_\_ American College Student No. \_\_\_\_\_

When did you complete your CEBS examinations? \_\_\_\_\_

**For students who completed all CEBS course work within seven (7) years prior to the date of this application.** Under your program of study, please indicate the courses for which you are requesting transfer of credit:

<u>CLU</u>	<u>ChFC</u>	<u>REBC</u>
_____ HS 325	_____ HS 326	_____ HS 325
_____ HS 326	_____ HS 328	_____ HS 326
_____ HS 328		

**For students who completed all or some of the CEBS course work more than seven (7) years prior to this application.** Under your program of study, please indicate the courses for which you are requesting transfer of credit:

<u>CLU</u>	<u>ChFC</u>	<u>REBC</u>
_____ HS 325	_____ HS 326	_____ HS 325
_____ HS 326	_____ HS 328	_____ HS 326
_____ HS 328		

Your application will be evaluated by a Faculty Transfer of Credit Committee on the basis of factors that include the following:

- how long ago courses for the designation were passed
- the extent of recent business activity in the fields related to the subject matter of the courses for which credit is sought
- continuing education activity in fields related to the subject matter of the courses for which credit is sought

**For each of the areas below answer each of the following:**

1. What business activities do you perform?
2. What percentage of your work time is devoted to business activities in these areas?
3. What licenses do you hold and how long have you held them?
4. What educational activities have you undertaken within the last seven years?

Group Insurance (If you are requesting transfer of credit for HS 325)

- 1.
- 2.
- 3.
- 4.

Pensions (If you are requesting transfer of credit for HS 326)

- 1.
- 2.
- 3.
- 4.

Investments (If you are requesting transfer of credit for HS 328)

- 1.
- 2.
- 3.
- 4.

Please provide any additional information you feel might be of help to the Transfer of Credit Committee. **NOTE:** Your application cannot be processed until all information is received and fees are paid.

**MAIL TO:** Office of the Registrar  
Attn: Xiaohua Su  
The American College  
P.O. Box 1513  
270 S. Bryn Mawr Avenue  
Bryn Mawr, PA 19010-2196