AFFIDAVIT OF PERSONAL RESPONSIBILITY
To be Signed by Student

I declare that I personally completed this exam without any outside assistance including course material, other source material or assistance from any person(s).

_________________________________________     ____________________________
Signature (sign in ink only)                                             Date

AFFIDAVIT OF EXAM COMPLETION
To be Completed and Signed by Exam Monitor

I declare that I personally observed the above named individual during the completion of this examination and also observed that the student received no outside assistance in completing the examination.

_________________________________________     __________________________________
Name of Student                                                                   Name of Course

Address where exam was taken

_________________________________________     ____________________________  ____________________________  ____________________________
Date exam was taken                                                             Beginning time                                                             Ending time

MONITOR: DISINTERESTED THIRD PARTY

_________________________________________     __________________________________
Print name of person administering test                                      Job title of person administering test

_________________________________________     __________________________________
Company/agency name                                                        Business phone number

_________________________________________     ____________________________
Business mailing address                                                                                                 Date

_________________________________________     ____________________________
Signature of person administering test                                         Date (sign in ink only)

Student ID number _______________________________________________________

NOTE: All affidavits must be faxed to The American College CE Department (fax: 610-526-1402) no later than the day following the exam. State insurance continuing education will not be granted if your monitor/proctor affidavit is not received in a timely manner. Students who fail to return the appropriate affidavit will have to take the exam again if CE is desired.